

UNCLASSIFIED ADMINISTRATIVE EXPENSES

Agency Mission

To provide General Fund support through various accounts which cannot be allocated to specific agencies. Unclassified Administrative Expenses in this program area include reserves for the local cash match for grants. Amounts included here will be allocated to specific agencies at some future period.

Agency Summary					
Category	FY 2002 Actual	FY 2003 Adopted Budget Plan	FY 2003 Revised Budget Plan	FY 2004 Advertised Budget Plan	FY 2004 Adopted Budget Plan
Expenditures:					
Nondepartmental	\$1,097,381	\$2,920,123	\$5,750,764	\$3,957,167	\$3,957,167
Insurance Administration	2,153,441	1,534,674	3,304,208	1,998,196	1,998,196
Total Expenditures	\$3,250,822	\$4,454,797	\$9,054,972	\$5,955,363	\$5,955,363

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2004 Advertised Budget Plan, as approved by the Board of Supervisors on April 28, 2003:

- ◆ The Board of Supervisors made no changes to the FY 2004 Advertised Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2003 Revised Budget Plan from January 1, 2003 through April 21, 2003. Included are all adjustments made as part of the FY 2003 Third Quarter Review:

- ◆ An increase of \$777,040 for the General Fund contribution to Fund 501, County Insurance, due to increasing self insurance costs as a result of current automobile liability claims, flood claims, and several large first-party property losses in part as a result of the January/February 2003 snow storms.

County Executive Proposed FY 2004 Advertised Budget Plan

FY 2004 Budget Reductions

As part of the FY 2004 Advertised Budget Plan, a reduction totaling \$56,250 is proposed by the County Executive for this agency. This reduction includes:

- ◆ Reduction of \$56,250 in local cash match funding for Juvenile and Domestic Relations District Court based on the elimination of the Aftercare program. Details of the corresponding reduction to the revenues and expenditures for the Aftercare grant can be found in Fund 102, Federal/State Grant Fund, in Volume 2 of the FY 2004 Advertised Budget Plan.

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Funding Adjustments

The following funding adjustments from the FY 2003 Revised Budget Plan are necessary to support the FY 2004 program:

- ◆ An amount of \$3,914,667 is included for the local cash match for Federal and State Grants. In conformance with accounting procedures as defined by the State Auditor of Public Accounts and to ensure an accurate audit trail, the local cash match for Federal and State Grants will continue to be reserved in the General Fund. Details of the various grants to be received in FY 2004 can be found in Fund 102, Federal/State Grant Fund, in Volume 2 of the FY 2004 Advertised Budget Plan.
- ◆ An amount of \$1,998,196 is included for self-insured and commercial premium charges primarily based on prior year expenditures. Unclassified Administrative Expenses pays the General Fund's portion of all insurance premiums charged by Fund 501, County Insurance Fund, for administration of the County's general, auto, professional, and other liability coverage.
- ◆ An amount of \$42,500 is included for contractual costs associated with the annual maintenance of the Fairfax County Economic Index and other economic reports.

The following funding adjustments reflect all approved changes in the FY 2003 Revised Budget Plan since passage of the FY 2003 Adopted Budget Plan. Included are all adjustments made as part of the FY 2002 Carryover Review and all other approved changes through December 31, 2002:

- ◆ Encumbered carryover of \$6,468.
- ◆ Unencumbered carryover of \$2,824,173 for local cash match requirements. This includes \$2,651,405 for grants awarded during or prior to FY 2002 and continuing into FY 2003 and \$172,768 for projected local cash match requirements for supplemental grant awards that may be approved by the Board of Supervisors in FY 2003.
- ◆ An increase of \$992,494 to meet anticipated increases in Commercial Insurance premiums and losses covered by the County's Self-Insurance program.
- ◆ A reallocation within this agency of \$170,000 from the balance for accrued leave to cover anticipated expenditures associated with the Strengthening Neighborhoods and Building Communities Initiative.



Nondepartmental Reserves

Summary by Reserve					
Cost Center	FY 2002 Actual	FY 2003 Adopted Budget Plan	FY 2003 Revised Budget Plan	FY 2004 Advertised Budget Plan	FY 2004 Adopted Budget Plan
Local Cash Match for Grants	\$1,062,881	\$2,357,529	\$5,181,702	\$3,914,667	\$3,914,667
Accrued Leave	0	520,094	350,094	0	0
Fairfax County Economic Index	34,500	42,500	48,968	42,500	42,500
Strengthening Neighborhoods and Building Communities Initiative	0	0	170,000	0	0
Total Expenditures	\$1,097,381	\$2,920,123	\$5,750,764	\$3,957,167	\$3,957,167

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Insurance Administration

Summary by Cost Center					
Cost Center	FY 2002 Actual	FY 2003 Adopted Budget Plan	FY 2003 Revised Budget Plan	FY 2004 Advertised Budget Plan	FY 2004 Adopted Budget Plan
Expenditures:					
Insurance Premiums	\$2,153,441	\$1,534,674	\$3,304,208	\$1,998,196	\$1,998,196
Total Expenditures	\$2,153,441	\$1,534,674	\$3,304,208	\$1,998,196	\$1,998,196

An amount of \$1,998,196 is included in Unclassified Administrative Expenses to fund a premium charge from Fund 501, County Insurance Fund, for expenses incurred for general, auto, professional, and other liability coverage.

A complete explanation of funding for these insurance programs can be found in the narrative for Fund 501, County Insurance Fund, within the Internal Service Fund Group.